

## OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments and Target Date
6 October 2016	Urgent Business: Telephone System Update <b>O&amp;S.24/16(a)</b>	In welcoming the update, a Member wished to thank the IT Specialist Officer who had been working over a number of weekends to rectify the problem. This view was subsequently endorsed by the Panel.	Steve Mullineaux	
6 October 2016	Public Forum <b>O&amp;S.25/16</b>	In concluding this agenda item, the Chairman thanked the questioners and Cllr Hicks for his responses. Since the allocated fifteen minute time slot had expired, the Chairman advised the questioners that, if they wished to ask any supplementary questions, they should send them in writing to: <a href="mailto:member.services@swdevon.gov.uk">member.services@swdevon.gov.uk</a>	Cllr Hicks	Supplementary Questions have subsequently been received.
6 October 2016	Sherford Development <b>O&amp;S.27/16</b>	<p>A number of Members who had attended the recent site visit wished for their thanks to be passed on to the Resident Engineer.</p> <p>In reply to a specific request, the Managing Director confirmed that he would let the Panel know after the meeting how many apprentices were working on-site.</p> <p>It was also agreed that the mix of affordable housing type for this project would be circulated to Members outside of the meeting.</p> <p>Whilst the traffic disruption was felt to be both regrettable and inevitable, the Managing Director advised that he would nonetheless give further consideration to alleviating the problems and potential safety issues outside of the meeting.</p>	<p>Ian Sosnowski</p> <p>Ian Sosnowski</p> <p>Ian Sosnowski</p> <p>Ian Sosnowski</p>	Email sent to all Members on 14 October 2016.
6 October 2016	CCG Reps <b>O&amp;S.28/16</b>	In recognising the importance of Members being kept up to date with the workings of the CCGs, it was requested that the	Darryl White	Work programme updated

		representatives be invited to provide a further update to the Panel at its meeting on 4 May 2017.		accordingly.
6 October 2016	Joint Economy WG Findings and Delivery Plan <b>O&amp;S.29/16</b>	<p>The Panel confirmed its support for the Working Group whereby £3,000 of funding should be retained in the Budget to continue with the Growth Hub initiative;</p> <p>Regarding the proposal to spend £8,000 to direct tailored support for up to 100 South Hams businesses from Business Information Point. If approved, it was confirmed that this proposal would be subject to a Service Level Agreement;</p> <p>The statement that 'SH had the lowest level of economic inactivity in Devon'. In expressing his surprise at this statement in Appendix 2 of the presented agenda report, a Member asked that the figures that supported this comment be circulated to the Panel.</p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>1. That the Executive be <b>RECOMMENDED</b> that the short term Economy Delivery Plan (as attached at Appendix 1 of the presented agenda report), including using £8,000 from the Invest to Earn earmarked allocated reserve (as discussed in paragraph 5.2 below), be adopted;</li> <li>2. That the work of the Joint Economy Working Group and the economy update ahead of the budget setting process be noted; and</li> <li>3. That the Economy Working Group meet with the Council's representatives on the Joint Local Plan Steering Group to progress those issues identified in the action plan that relate directly to the Joint Local Plan Policy and Allocation.</li> </ol>	<p>Darren Arulvasagam</p> <p>Darren Arulvasagam</p> <p>Clr Ward</p> <p>Darren Arulvasagam</p> <p>Darren Arulvasagam</p> <p>Darren Arulvasagam / Tom Jones</p>	To be considered by the Exec at its meeting on 1 December 2016
6 October 2016	Parking Arrangements for Vehicle Tax	That the Executive <b>RECOMMEND</b> to Council that the arrangements for disabled vehicle tax-exempt motorists remain	Cathy Aubertin	To be considered by the Exec (in the

	Exempt Motorists <b>O&amp;S.30/16</b>	unchanged, but that the public consultation in respect of this be repeated.		first instance) at its meeting on 1 December 2016
6 October 2016	Task and Finish Group Updates (b) Partnership – Update Report <b>O&amp;S.31/16(b)</b>	The Chairman made reference to the Task and Finish Group currently reviewing the submitted business cases for the CAB and CVS and it was still intended that an outcome report would be presented to the Panel meeting on 24 November 2016.	Louisa Daley	Work programme updated accordingly.
6 October 2016	Task and Finish Group Updates (d) Events <b>O&amp;S.31/16(d)</b>	That the Task and Finish Group be reconvened with the purpose of focusing on the objective to ensure parity of fees and charges for events on SHDC land / premises.  In addition, the lack of town based ward Member involvement on the Group was identified as a shortcoming. It was therefore agreed that Cllr P Cuthbert be added to the membership of the Group, with the lead Executive Member for Commercial Services also taking on an increased role during the review.	Darren Arulvasagam  Darren Arulvasagam	Since the meeting, the Group composition has changed further with Cllr Birch replacing Cllr Baldry
6 October 2016	Draft Annual Work Programme <b>O&amp;S.33/16</b>	A further progress update on the Sherford project was requested to be added to the work programme for the Panel meeting on 6 April 2017;  The Panel concluded that a briefing paper on the Street Naming and Numbering function would be useful and it was concluded that this item should be considered at a Panel meeting during early 2017;  Following a Member request for the Staff Survey Action Plan to be scheduled as a future agenda item, the majority view amongst the Panel was that this was an operational issue that was a matter for the Head of Paid Service. Officers did extend an invitation to any interested Members to meet with the Head of Paid Service and	Ian Sosnowski  Kate Hamp  Steve Jorden	Work programme updated accordingly.  Item scheduled on to the work programme for the meeting to be held on 23 Feb 2017

		<p>discuss the contents of the Action Plan outside of the meeting;</p> <p>With regard to the 'Customer Services – Six Month Update' (scheduled for 24 November 2016 Panel meeting), Members requested that the period during which the telephony problems had arisen should be separated out from the rest of the performance data.</p>	<p>Steve Mullineaux / Anita Ley</p>	
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